

TOWN OF SHEFFIELD BOARD OF HEALTH
SCHEDULE OF LICENSE, PERMIT & INSPECTION FEES: January 1 – December 31, 2022

FOOD ESTABLISHMENTS	ANNUAL LICENSE	PER EVENT	INSPECTION FEE
Commercial Food Establishment: Restaurant and/or Catering (1)	\$100		\$100
Not-for-Profit Food Establishment: Restaurant and/or Catering (1)	\$0		\$0
Bakery (1)	\$100		\$100
Residential Kitchen (1)	\$50		\$35
Farmers Market / Retail Farm Stand (1)	\$25		\$70
Bed and Breakfast Establishment (1)	\$100		\$100
Milk and Cream Store (commercially pasteurized products) (2)	\$25		\$50
Special Event / Temporary / Mobile Food Vending	\$100	\$75	\$50
Frozen Dessert	\$100		\$50
Re-Inspections / Required Follow-up Inspection			1 st : \$50 2 nd : \$100 3 rd : \$150
Notes (1) Holders of these licenses may participate in Sheffield Farmers' Markets with no additional license/permit fee. Inspection Fee includes two inspections per year except Residential Kitchen and Special Event / Temporary / Mobile Food Vending, each at one inspection per year. (2) Commercial and Not-for-Profit Food Establishment licenses automatically include permission to offer commercially-pasteurized milk and cream products. Also Note: No license/permit will be issued to an applicant in a subsequent calendar year until any unpaid fees have been paid.			
TITLE 5 SEPTIC DISPOSAL SYSTEMS	ANNUAL LICENSE or PERMIT FEE	INSPECTION or WITNESSING FEES, per occurrence	
Septic Construction Permit - New	\$175	\$50	
Septic Construction Permit/Major Repair	\$125	\$50	
Septic Construction Permit/Minor Repair (incl. changing D-Box)	\$100	\$50	
Disposal Works Installers License	\$100 w/BCBOH certification	n/a	
Perc Test Witnessing Fee, per lot		\$150 (up to 3 hours); \$50/each add'l hour or portion thereof.	
Title 5 Witnessing/Inspection Fee		\$125	

Title 5 Re-inspection, if required		\$75
Certificate of Compliance (incl. in Permit Fees)		0
OTHER		
New Well Construction Permit	\$100	\$50
Well/Water Supply Repairs	\$75	\$50
Well Decommissioning	\$75	\$50
Recreational Camp	\$150	\$250 (up to 5 hours); \$50/ each add'l hour or portion thereof.
Day Camp	\$75	\$125 (up to 5 hours); \$50/ each add'l hour or portion thereof.
Tanning Facility	\$100	\$50
Trash / Refuse Hauling	\$125	
Septage Hauling	\$125	
Tobacco Sales	\$125	\$75
Other Regulated Reviews	n/a	\$100 + \$75/hour

ANNUAL LICENSES expire on December 31st of the calendar year and must be renewed prior to January 1st or they will be considered expired unless otherwise noted.

LATE FEE: In addition to other fines and penalties that may be imposed for conducting business without the required license/permit, a license/permit not renewed on time will be considered a new license/permit and will require a new application.